



Privacy Notice

Wales Council for Voluntary Action (WCVA) is a Data Controller and we are responsible for deciding how we hold and use the personal information you provide in this application form. It is important that you read this notice to understand how your information will be used, who can access it, the lawful basis on which your information is held and your rights in relation to this information.

If you have any questions regarding this privacy notice, you may contact WCVA's Data Protection Officer, Emma Waldron by email, dpo@wcva.cymru or 0300 111 0124.

WCVA needs to collect this information from you in order to process your application to join WCVA's Board.

The lawful basis we rely upon under the General Data Protection Regulation (GDPR) for processing is, necessary for the purposes of the legitimate interest pursued by the controller. Article 6(1)(f) of the GDPR. The legitimate interests are those of WCVA in order to recruit new trustees to join WCVA's Board, and for nominees, for us to process your application.

As Special Category (sensitive) data is requested for Equal Opportunities monitoring, we require an additional lawful basis to process this information. The lawful basis we rely upon is your 'explicit consent', Article 9(2)(a) of the GDPR. You are not obliged to provide this information to us, if you do, you have the right to withdraw your consent at any time by contacting WCVA's Data Protection Officer.

Information on unsuccessful applications will be held securely in an electronic format on WCVA's systems for 3 months after the closing date. Successful applications will be held securely in an electronic format on WCVA's systems for the duration of your term in office as a WCVA Trustee.

We will not share this information outside the European Economic Area.

You have a number of rights, in relation to the personal information WCVA holds about you, including:

- You have the right to ask us for copies of your personal information. There are some exemptions, which means you may not always receive all the information we process.

- You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- You have the right to ask us to erase your personal information in certain circumstances.
- You have the right to ask us to restrict the processing of your information in certain circumstances.
- You have the right to object to processing if we are able to process your information because the process forms part of our public tasks, or is in our legitimate interests.
- This only applies to information you have given us. You have the right to ask that we transfer the information you gave us from one organisation to another or give it to you. The right only applies if we are processing information based on your consent or under, or in talks about entering into a contract and the processing is automated

You are not required to pay any charge for exercising your rights. We have one month to respond to you.

If you wish to exercise any of these rights, please contact WCVA's Data Protection Officer.

Should you wish to complain about any aspects of how we have handled your personal data you can contact the Supervisory Authority (ICO) at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.