

Health, Social Care, Wellbeing and Sport Planning Group

1.30pm-4pm, Monday 11 September, 2017

Minutes

Attendance

Rebecca Cicero, Social Care Wales
Julie James, Interfaith Council for Wales
Donna Coyle, Wales Cooperative Centre
Adrian Roper, Cartrefi Cymru
Christine Boston, CTA Cymru
Lynne Hughes, MS Society
Roon Adam, Race Equality First
Kate Young, All Wales Forum
Catriona Williams, Children in Wales
Mary Cowern, Arthritis Care
Suzanne Mollison, WCVA
David Cook, WCVA
Judith Stone, WCVA
Ruth Marks, WCVA

Apologies

Jim Crowe, Learning Disability Wales
Rhian Davies, Disability Wales
Simon James, Interlink
Gareth Hughes, Race Equality First
Kate Evans, Welsh Sports Association
Aliya Mohammed, Race Equality First
Gareth Coles, Voluntary Arts Wales
Emma Sands, RNIB Cymru

Action point	Action	Owner	Deadline
1.	Schedule dates for meetings to be hosted by Co-Production Network	Dave	October 17
2.	Review third sector representation on partnerships and strategic groups, and draft their roles and responsibilities	Judith	November 17
3.	Email the group membership to confirm acceptance of Ruth as Chair and invite nominations for a Vice Chair.	Dave	October 17
4.	Update group membership list.	Judith	October 17
5.	Update Terms of Reference	Judith	November

			17
6.	Invite Welsh Government representative to next meeting to discuss Programme for Government commitments.	Judith	October 17
7.	Liaise with Welsh Government on progress on main agenda items for next Cabinet Secretary meeting.	Judith/Dave	November 17
8.	Cascade opportunities from Parliamentary Review for engagement with the group.	Dave	Ongoing
9.	Circulate Mary's paper about the Bevan Commission.	Dave	October 17

1. Welcome and introductions, previous minutes

Minutes accepted as an accurate record; actions complete or covered by this agenda.

2. Update on the merger of the Alliance of Alliances with the Health, Social Care, Wellbeing and Sport Planning Group (HSWSPG) to provide the Third Sector Partnership Council representation for health and social care.

Judith described the work of the Alliance of Alliances and the rationale for merging it with the HSWSPG, and outlined the feedback received from members regarding the proposal to merge Policy and influencing work on health and social care going forwards will be consolidated in the Planning Group.

A discussion took place around the scope for this network to link with public sector networks and public sector officials who may wish to attend in an 'observer' capacity. The Group should provide a forum for third sector 'representatives' on national and regional partnership/strategic groups to feedback to a wider network.

Adrian talked about the role of the Co-Production Network for Wales.

WCVA will facilitate HSWSPG meetings every two to three months, while the Co-Production Network will facilitate two more, which are intended to be more informal spaces for discussion of issues beyond the scope of the agenda sector's formal meetings with the Cabinet Secretary and for reps to feed back from the groups they sit on.

The terms of reference must be up-dated to reflect the above discussion.

Action 1: Dave to speak to the (Co-Production Network Co-ordinator to schedule the two meetings to be hosted by the Network.

Action 2: WCVA to review the list of third sector 'representatives' on national and regional partnerships/strategic groups and to draft roles and responsibilities of representatives to facilitate the wider sharing of information.

3. Appointment of Chair (to provide lead and alternate TSPC representation for health and social care)

Kate and Adrian will remain as TSPC lead and alternate representatives for the health and social care category of interest. Ruth was nominated as Chair, Judith was nominated as Vice Chair.

Action 3: Dave will email the group regarding Ruth and Judith's nominations as Chair and Vice Chair. If there are any objections, a vote will be held. There will be a vote.

4. Review of membership

Judith explained that the membership of the Planning Group should be comprised of representatives of national third sector umbrella organisations/networks of relevance to the portfolio. She noted the wide range of interest in this portfolio and explained that WCVA has set up two additional mailing lists of CVC health and social care workers and an 'information only' list of organisations that wish to receive information directly (rather than via a network) about this sphere of work.

The list of current members was reviewed, to make clear who which network individuals represent, and a discussion took place about how some members might be better placed to receive up-dates via an overarching network. WCVA will up-date the list and speak to the individuals concerned.

In future, applications for membership will go to the Chair, with the person responsible for the application signposted to national networks, which may provide information relevant to their interests.

Action 4: WCVA to up-date the list of planning group members to clarify which network members are representing, and to speak to members who may be able to engage with the planning group via a national network.

5. Review of Terms of Reference

It was decided that non-members could be invited to attend meetings as observers, where appropriate.

Action 5: Judith to up-date terms of reference, for approval via e-mail in advance of the next meeting.

6. Minutes and actions from the meeting with the Cabinet Secretary and Minister on 6 July.

A record of the meeting was provided by Welsh Government in the form of a joint letter from the Cabinet Secretary and Minister. The agenda items discussed set the foundation for continued work with officials and for the agenda items for the next meeting,

7. Agenda items for next meeting with the Cabinet Secretary and Minister on 4 December.

The group discussed the need to find out the remit of Welsh Government regarding social prescribing to help discuss how it is tackled.

Judith noted that Welsh Government is to publish a strategy, setting out how the goals of the Programme for Government will be achieved. This will form the context for the next meeting with the Cabinet Secretary and Minister.

There was a discussion around progress on implementing the vision of the Act. Adrian commented that funding appears to be going to signposting services, but not the services on the ground.

On Social Value Forums, Donna noted that the voluntary sector is not always connected to a CVC, and there is an opportunity for Forums to get some new, creative voices. She also said that people often don't know who their reps are on the Regional Partnership Boards (national and regional reps) or how to feed into them.

The following items were agreed as the provisional agenda for the next meeting with the Cab Sec and Minister on 4 December:

- Social prescribing up-date
- Regional Social Value Forum up-date
- Welsh Government's National Strategy and the role for the third sector in deliver

Action 6: Invite a Welsh Government to talk about Programme for Government commitments to the group, identifying opportunities for the sector and how info from previous and current social prescribing work is being collected.

Action 7: WCVA to liaise with relevant officials to gain an up-date on progress on the main agenda items.

8. Any Other Business

Mary talked about a Bevan Commission event on 7 December in Cardiff, and hopes to host a session at Gofod3 in March.

Ruth noted that the Interim Parliamentary Review of Health and Social Care did not mention the third sector, but has been told this will be rectified in the final version.

Rebecca told the group that 28 September will see the launch of the Care and Support at Home plan.

Action 8: Mary to provide group with paper on the Bevan Commission. She is seeking feedback on how the Commission can better work with the sector on the prudent healthcare agenda.

Action 9: WCVA to cascade engagement opportunities with the Parliamentary Review to the group.

**Next meeting: 20 November 2017, 1.30pm-4pm
WCVA, Baltic House, Mount Stuart Square, Cardiff, CF10 5FH**

Appendix 1: Review of Terms of Reference

Section 1:

Bullet point 4 to include a reference to 'and other public bodies' following 'government working groups and committees'

Guidance for what is expected of a rep on a group to be added.

Delete named persons from bullet point 6.

Draft a set of principles around collaboration and citizen voice. (To be shared with other planning groups.)

Section 2:

Include a line saying that there will be a standing item on each agenda regarding requests for membership.

Insert reference to 'observer partners' into paragraph 2. (Observer partners likely to include Social Care Wales, Sport Wales, Bevan Commission, Commissioners). These observer partners will be invited to speak and share updated at meetings facilitated by the Co-Production Network.

Section 3:

Note that Children in Wales will lead on issues relating to Children and Young People.

Delete line stating that TSPC reps will chair planning group meetings.

Section 5:

Add 'observer partners' to list of those the group will work with.

Section 6:

Refer to the meetings hosted by the Co-Production Network as a more open space for discussion.

Use this section to note the additional funding received by the group to allow the Co-Production Network to host meetings.

WCVA meetings may allow for other items away from Cabinet Secretary planning - 'business items' and 'network discussion'.

Section 7:

Amend wording about voting to allow for possibility of decisions by vote.

Section 8:

Amend final sentence to say 'ToRs and membership will be reviewed annually'.